



BENALLA BOWLS CLUB Inc.

25 Arundel St., Benalla 3672.

Phone 5762-2094

Fax 5762-5913

email: ceo@benallabowlsclub.com

Inc. No. A2449

ABN. No. 99576284236

SPONSORSHIP/DONATION AND DISTRIBUTION INFORMATION

The aim of this program is to assist, develop, promote, advance and encourage all sporting and community activities in Benalla, its surrounding districts and towns.

Members of the Benalla Bowls Club have set aside a specific sum of money for Sporting and Community sponsorships/donations. The Board of Management of the Benalla Bowls Club will make a distribution from its financial year 2016/2017 (July-June). Preference may be given to groups/organizations which can contribute substantially to the project envisaged.

SPONSORSHIPS/DONATIONS

Annual or one off sponsorships/donations will be considered to groups or individuals involved in sporting, community or charitable activities.

ELIGIBLE APPLICANTS WILL

- Be locally based and demonstrate direct benefit to residents of the Benalla Rural City and surrounding districts and towns;
- Be incorporated if applying for \$ 1,000.00 or more;
- Demonstrate their contribution towards the project in the form of cash, voluntary services or in-kind support.
- Address demonstrated sporting and community need.

INELIGIBLE APPLICANTS

- Groups or organisations, that request funding for a service or project that is the responsibility of spheres of government presently or previously.
- These sponsorship/donation monies are not available to pay wages to players, members, officials or staff of any organisation.

FORM OF PAYMENT

Sponsorships will be paid by cheque, but payment dates may be varied in justifiable circumstances. Payment for sponsorships for specific projects will be made on receipt of tax invoices, which are to include an ABN if appropriate.

CRITERIA FOR ASSESSING APPLICATIONS

- (a) The level of contribution to the project by the applicant.
- (b) The extent of previous assistance provided by the Club.
- (c) Ensure a spread of grants across Community and Sporting areas.
- (d) It maybe determined that one or more significant projects may have preference over several smaller projects.
- (e) Support and membership of the Benalla Bowls Club may be considered

ACCOUNTABILITY

All organisations applying for sponsorships will be required to:

- (a) Submit their annual financial statements and will be required to submit a statement regarding expenditure of the sponsorship.
- (b) Display recognition of Benalla Bowls Club in an appropriate and prominent position with the organisation for 12 months.
- (c) Promote the Benalla Bowls Club through your members encouraging them to become members of the Benalla Bowls Club.
- (d) Provide Linkage from organisations to Benalla Bowls Club website.

NOTIFICATION OF THE OUTCOME

Following the allocation of sponsorships and distributions, applicants will be advised in writing of the outcome of their application. Successful applicants will be invited to a function at the Club in April where the funds will be presented.



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SPONSORSHIP/DONATION APPLICATION 2016/2017

This form to be completed and forwarded to the Club by 24th February 2017 addressed to:

The Chief Executive Officer
Benalla Bowls Club,
P.O. Box 413
Benalla Vic 3672

Applicant: _____

Contact Person: _____

Address: _____

Phone No. B/H: _____

Email Address: _____

Position Held: _____

Total Project Costs: \$ _____	Amount Sought: \$ _____
	Venue Voucher: \$ _____
Groups Cash Contribution:\$ _____	Groups In Kind:\$ _____

Number of Members: Senior: _____ Junior: _____

Are you registered for GST Yes / No

Please provide your ABN: _____

Aims and Objectives of Applicant: _____

Activities conducted by Applicant: _____

Frequency of Meetings: _____

Number of Participants: _____

Purpose of Sponsorship/Donation: _____

Information on other sources of funding and approaches to other funding agencies: _____

Benefit of the project to Benalla and/or District: _____

Timing of the project for which funding is being sought: _____

ADDITIONAL INFORMATION TO SUPPORT APPLICATION MAY BE ATTACHED

TO BE INCLUDED WITH APPLICATION:

Photocopy of incorporation certification, if sponsorship/donation sought is over \$1,000.00.

The Contact person may be called upon to provide further information or speak to the Board of Management regards the Application.

All Applications will be considered but not necessarily funded by the Benalla Bowls Club.

Signed: _____ Contact Person